



MONROE COUNTY AIRPORT T-HANGAR WAITING LIST POLICY

The T-hangar waiting list policy is designed to provide a simple and fair process for aircraft owners to be placed on a waiting list for hangars. The Airport currently owns and leases 14 T-hangars that are located on the northeast and southeast side of the airport. All hangars are available on a first-come, first serve basis. When T-hangar occupancy is 100%, it is mandatory to be on the waiting list in order to receive a hangar.

All parties interested in a hangar must complete the attached waiting list application with current mailing address, telephone numbers and email address. It is the responsibility of the applicant to keep this information current with the Airport by calling (662) 369-4800 or emailing wkirkpatrick@monroems.com. An applicant's position on the waiting list can be obtained by calling, emailing or inquiring at the Airport office – 50068 Airport Rd, Aberdeen, MS 39730.

Airport policy is to process the waiting list by the date the application was received at the Airport office. Hangars will be assigned in that order. When a hangar becomes available, the applicant at the top of the waiting list will be notified of hangar availability via phone and/or email. The applicant must respond to the notification within ten (10) days or the application will be removed from the waiting list with no further rights to hangar rental under that application. Applicants deleted from the waiting list may restore their names to the bottom of the waiting list by making a new application.

If the applicant is not prepared to accept the hangar the first time that it is offered, the applicant may opt to return to the bottom of the waiting list. The seniority date will be changed to reflect the date the application is shifted.

If the applicant for the hangar space does not presently own or lease an aircraft, the applicant may lease the T-hangar for 90 days maximum while the purchase of an aircraft is completed and insurance is secured. The period can be extended for one additional 90-day period at the discretion of Airport Management.



T-Hangar Waiting List Application

Please print the following information:

Name _____

Address _____

City _____ State _____ Zip _____

Contact Phone Number 1 _____

Contact Phone Number 2 _____

Email Address _____

Aircraft Type _____ N# _____

Initial: _____ A phone call and/or email notification will be sent to the applicant when a hangar becomes available. If no response is received by the Airport within ten (10) days, the applicant will be removed from the Waiting List.

Initial: _____ It is the sole responsibility of the applicant to notify the Airport office of any changes to the above information; otherwise the applicant may not be reached due to inaccurate information.

Initial: _____ I understand and agree that this application in no way entitles me to a hangar and that in the event a t-hangar becomes available to me that I will only hangar a FAA registered aircraft and will comply with the Monroe County Airport Minimum Standards/Rules and Regulations, the FAA, and all other applicable state, federal and county laws, ordinances, or regulations including the Airport's minimum insurance coverage requirement for t-hangar rental.

Signature _____ Date _____